

1. **Welcome and Opening Remarks**
2. **Attendance Register and Apologies**
3. **Confirmation of Minutes of the 2024 ITSIUG Committee Meeting**

The minutes of the ITSIUG Committee meeting held on Monday, 4th March 2024, at Sun City Convention Centre, Northwest, South Africa, and the Agenda for this meeting are included in the online Conference booklet. (<https://itsiug.org.za>)

Proposed:

Secunder:

4. **Matters arising from the previous Minutes not dealt with on the agenda**
5. **Adoption and Confirmation of the Agenda (Any Additions?)**
Proposed:
Second:
6. **2025 Conference matters**
 - 6.1. **Report from the Chairperson**
 - 6.2. **SWT Workshops**

Report on the Asset SWT workshop held on 29 -31 July 2024.

6.3. SWT Workshop Requests - 2025/2026

User Group Representatives must complete the “Request for SWT” form. A soft copy is available from the ITSIUG Administrator & Events Coordinator.

Completed request forms should be emailed to bella@itsiug.org.za before the end of the conference.

7. **Changes to the Constitution**
8. **Venue for Conferences 2026**
2026 Venue cost presentation by Pravie Govender.
9. **Finance Report**
Feedback by Bobby Bezuidenhout
10. **Election of the Executive Committee (EXCO)**
None. The current term will end in 2026
11. **General**
 - 11.1. **Honorary Membership**
 - 11.2. **Registration of delegates for ITIUG Conference**
12. **Closure**